

# Christ Church United Methodist Administrative Council Meeting

## MINUTES

JULY 17, 2006

7:00 PM

CLOISTER ROOM

<b>FACILITATOR</b>	Rick Ashton
<b>NOTE TAKER</b>	Kim Keller

### Agenda topics

WELCOME, OPENING MUSIC AND OPENING PRAYER

RICK ASHTON, JOHN RUZIC, DAN STOKES AND REV. JOHN HILL

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Rick Ashton welcomed the group.</li> <li>• John Ruzic sang a solo (at the end of the meeting), accompanied by Dan Stokes.</li> <li>• Rev. Hill led the group in prayer.</li> </ul>
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APPROVAL OF MINUTES

RICK ASHTON

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• The minutes of the prior meeting were approved without correction.</li> </ul>
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ADULT DISCIPLESHIP

BETTY DIXON

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• The Adult Discipleship Team is working on the Fall plans for all adult small groups.</li> <li>• Most small groups will be back and will start in September. Watch the bulletin boards.</li> <li>• There will be several bible studies, including an Introduction to the Christian Faith which will be 13 weeks beginning August 23.</li> <li>• If you have any interest in leading a Disciple Bible Study, let Jennie Weeks know.</li> </ul>
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>
<ul style="list-style-type: none"> <li>• If you have any interest in leading a Disciple Bible Study, let Jennie Weeks know.</li> </ul>	Anyone interested.

LAY MINISTRY

NANCY HILL

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Nancy is reporting for Sandy Brashear as she just had knee replacement surgery.</li> <li>• The Lay Ministry Team is working on the Ministry Team Fair which will be August 26 and August 27.</li> <li>• If your group would like to have a booth at the fair, let Nancy Hill know.</li> </ul>
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HIGH SCHOOL MINISTRY

MARK RAY

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• A new Sunday School system that will give students a choice will be implemented for the high school.</li> <li>• Interested teachers will lead 3, 4 and 6 weeks courses.</li> </ul>
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PASTORS' REPORT

REV. REBECCA HEID, REV. JOHN HILL,  
REV. CHERIE PARKER

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Each associate pastor shared her/his areas of responsibility.</li> <li>• Rev. Heid:             <ul style="list-style-type: none"> <li>○ 8:00 AM Sunday Service</li> <li>○ Senior Adult Ministry</li> <li>○ Visitation</li> <li>○ Bible study with homebound people</li> </ul> </li> <li>• Rev. Hill:             <ul style="list-style-type: none"> <li>○ Evangelism – working to get visitors and new members involved.</li> <li>○ Young Adults – The Table, a Tuesday evening group; would like to start a Young Adult Ministry Team – Let John know if you are interested in serving.</li> <li>○ Saturday evening Fellowship Service</li> <li>○ Prayer Ministry – July 30 at 3:45 the Prayer Caravan will be at CCUM with the District Superintendent to pray for our church, and for people who don't have a church home.</li> <li>○ Pastoral Care and Visitation</li> </ul> </li> <li>• Rev. Parker:             <ul style="list-style-type: none"> <li>○ Calls people who haven't been seen at church for a few weeks. We are following attendance much more than we have in the past.</li> <li>○ Working on a program to contact members who haven't attended church in years.</li> <li>○ Following up with people who join the church, but never get involved.</li> <li>○ Congregational Care – card ministry and meals</li> <li>○ Rev. Bonnie McDonald will continue working with the Stephen Ministry.</li> <li>○ Part of the Sunday School teacher rotation if your class ever needs a teacher.</li> </ul> </li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE
<ul style="list-style-type: none"> <li>• If you have any interest in serving on the Young Adult Ministry Team, let Rev. John Hill know.</li> </ul>	Anyone interested.
<ul style="list-style-type: none"> <li>• If your Sunday School Class would like Rev. Cheri Parker to teach, let her know.</li> </ul>	Anyone interested.

TRUSTEES

BARBIE DICKENS

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• The small shuttle bus is in use.</li> <li>• The large shuttle bus is on order and should be delivered in the next few weeks.</li> <li>• Ongoing expense of the shuttles will be partially covered by a usage fee of \$25 per use for the small bus and \$50 per use for the large bus. Additionally, there will be a 20 cent per mile charge for the small bus, and a 25 cent per mile charge for the large bus.</li> <li>• There is an urgent need for more shuttle bus drivers. Anyone can be certified to drive the small shuttle with after a short safety course. Drivers of the large shuttle are required to have a CDL license. The church will pay for drivers to obtain this license.</li> </ul>
ACTION ITEMS	PERSON RESPONSIBLE
<ul style="list-style-type: none"> <li>• If you are willing to become certified to drive the shuttles, and/or you are willing to volunteer to drive the shuttles some Sunday mornings, please let Barbie Dickens know.</li> </ul>	Anyone interested.

FINANCIAL REPORT

MARK JACKSON

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Receipts to date are 11.6% below budgeted expenses, compared to 10.3% below at this time last year. Given the Capital Campaign, this is a decent result.</li> </ul>
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STEWARDSHIP

BARB SCHISLER

DISCUSSION	<ul style="list-style-type: none"> <li>• The Stewardship Committee's goal is to have an ongoing stewardship program, not just something that is discussed annually.</li> <li>• A special stewardship section has been created in the library for use by individuals, small groups and Sunday School classes.</li> <li>• Teachers from the committee are available to lead stewardship discussions. All groups are encouraged to have stewardship as part of the ongoing growth and development curriculum.</li> </ul>
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OLD BUSINESS

RICK ASHTON

DISCUSSION	<ul style="list-style-type: none"> <li>• Report from Denny Howell of the Building Committee:             <ul style="list-style-type: none"> <li>○ Phase 1 construction is on schedule, and under budget.</li> <li>○ The original cost estimates for Phase 1 were approximately \$4.5 million – actual numbers have come in just under \$4 million.</li> <li>○ The Phase 1 building should be complete March, 2007, including finishing the 2<sup>nd</sup> floor (which in an earlier estimate would have been left unfinished).</li> </ul> </li> <li>• Rick Ashton asked how the new worship schedule was going – response so far has been positive.</li> </ul>
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NEW BUSINESS

RICK ASHTON

DISCUSSION	<ul style="list-style-type: none"> <li>• Cindy Potts' Report from the Annual Conference:             <ul style="list-style-type: none"> <li>○ Lay delegates from CCUM were Cathy Fyock, Wade Watkins and Cynthia Potts.</li> <li>○ Cindy attended a Residency Program reception for those on the ordination track, and learned that they are a number of mandatory meetings and retreats. Occasional absences will be required of Rebecca Heid and John Hill as they honor their commitments to this program.</li> <li>○ Over the next year, the Conference is developing a self-assessment for congregations. The Staff-Parish Relations Committee is reminded that they also represent the parish, and should spend time focusing on the needs of the parish also.</li> <li>○ Rev. Rebecca Heid and Rev. John Hill were commissioned on Tuesday. Also reappointed to CCUM were Dr. George Strunk, Rev. Cherie Parker and Rev. Bonnie MacDonald.</li> <li>○ There is wonderful work going on throughout the state on College and Campus Ministries – a DVD about their work was provided.</li> <li>○ The Conference is examining the apportionment formula (16%) in light of having to decrease this year's budget by about \$900,000 (staff will still get pay increases). One item under consideration is including all income, including capital funds, in the apportionment formula. One of the items cut in the budget is funding for the KY Council of Churches.</li> <li>○ CCUM was honored for its commitment to missions. A booklet titled <u>Who We Are</u> was provided with a recommendation that it be given to all who join the Church.</li> <li>○ The CCUM delegates felt very blessed to be part of the Conference, and were impressed with Bishop King and his staff.</li> <li>○ Next year the Annual Conference will be in Louisville. See Nancy Hill if you are interested in volunteering next year.</li> </ul> </li> <li>• Rick Ashton update on the Long Range Planning Committee Recommendations:             <ul style="list-style-type: none"> <li>○ Committees are being formed for Items #1 and #3 (see May 8, 2006 minutes for details).</li> </ul> </li> <li>• Neil Kuvin, Rick Ashton and Susan Williams met on the need for improving the demographic information available for church members and attendees. They are welcoming ideas for collecting the data.</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE
<ul style="list-style-type: none"> <li>• If you can volunteer for next year's annual conference in Louisville, see Nancy Hill.</li> </ul>	Anyone interested.
<ul style="list-style-type: none"> <li>• Let Neil Kuvin, Rick Ashton or Susan Williams know if you are able to help with the demographic data project.</li> </ul>	Anyone interested.

**DISCUSSION**

- Prayer concerns and Praises include:
  - Praise from Barbie Dickens for support after the death of her brother-in-law.
  - Prayers for Melissa Mansfield
  - Prayers for Mark Radell
  - Prayers for Pomerance family after the death of daughter Lauren.
- Meeting was adjourned at 8:05 PM.
- Next meeting will be September 18, 2006