

# Christ Church United Methodist Administrative Council Meeting

## MINUTES

JANUARY 23, 2006

7:00 PM

CLOISTER ROOM

<b>FACILITATOR</b>	Rick Ashton
<b>NOTE TAKER</b>	Kim Keller

### Agenda topics

WELCOME, OPENING MUSIC AND OPENING PRAYER

RICK ASHTON, KOREN CASHNER AND DAN BURGESS

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Rick Ashton welcomed the group to the first Administrative Council meeting of the year.</li> <li>• Koren Cashner played a lovely piano piece for the group.</li> <li>• Dan Burgess opened the meeting with a prayer.</li> </ul>
-------------------	--

INTRODUCTIONS

RICK ASHTON

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Rick introduced himself to the Council members. He then asked each person present to introduce him or herself and his or her role on the Council.</li> <li>• The minutes for the Administrative Council meetings are posted at ccum.net (thanks to Byron Graham!) and members are encouraged to go on-line prior to meetings to review the minutes. Byron will send an e-mail reminder when the minutes are posted. If you need a reminder, please let Byron know.</li> <li>• Rick thanked the Building Committee for the wonderful meeting after church on Sunday, January 22. Construction will begin as soon as weather permits.</li> <li>• Rick encouraged those involved in Ministry Teams to provide a short update to the Administrative Council in March.</li> </ul>
-------------------	---

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	
<ul style="list-style-type: none"> <li>• Ministry Teams are encouraged to provide a short update to the Administrative Council.</li> </ul>	Ministry Team Leaders	

APPROVAL OF MINUTES

RICK ASHTON

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• The minutes of the prior meeting were approved without correction.</li> </ul>
-------------------	--

CHILDREN'S MINISTRY TEAM UPDATE

AMY ASHTON

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• The first meeting of the twenty Children's Ministry Team members will be held Tuesday, January 24. Sub-leaders will be assigned at that meeting.</li> <li>• Adina Cook as been named the new Director of Children's Ministry</li> <li>• The Nursery Coordinator position is open – let Amy know if you have any candidates.</li> <li>• The Children's Ministry Team focuses on children from birth to 5<sup>th</sup> grade and is responsible for Sunday School, children's worship, nursery and toddler volunteers, Jesus' birthday party, field trips, etc. The goal is to help the children begin building a relationship with God.</li> </ul>
-------------------	--

TRUSTEE'S REPORT

BARBIE DICKENS

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• The Trustee's met two weeks ago and identified a need for transportation on Sundays, for children's ministry field trips, youth trips, etc. The Trustee's feel we are behind other churches on this issue.</li> <li>• Jim Crane is heading up a transportation committee to assess CCUM's transportation needs, develop a funding plan for vehicle purchase and maintenance, and how to handle drivers.</li> </ul>
-------------------	---

PASTOR'S REPORT

REV. AARON MANSFIELD, DR. GEORGE STRUNK

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Rev. Mansfield discussed 3 areas of focus for the new year: new members, evangelism and fellowship.               <ul style="list-style-type: none"> <li>○ New members: How can we help new members honor their commitment to the four vows?</li> <li>○ Evangelism: In the past we have done a good job of hospitality – welcoming people when they get here. The primary focus of the Evangelism Committee this year is on getting the word out in the community about Jesus Christ.</li> <li>○ Fellowship: A team is being formed to create a Ministry Action Plan (MAP). They want to build on some success we've had with coffee house concerts and other concerts to attract younger people and student. They also sent out cards to about 4,600 new people in the area, and 7 people came to CCUM in response to receiving the card. These mailings will continue in the future.</li> </ul> </li> <li>• Dr. Strunk discussed the significance of the church vote on January 22 to proceed with the building plan. It has been a long process, and the church has remained unified.</li> <li>• Dr. Strunk reviewed the Leadership Covenant, and encouraged members of the Council to sign it. It is important for the leaders to set an example of discipleship. If we don't do it, we can't expect others to. Dr. Strunk also encouraged participation in the By Faith We Serve Workshop, and spending time in prayer.</li> </ul>
-------------------	--

STAFF PARISH RELATIONS

COLLEEN ENDRES

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Colleen and Dan Burgess met with Dr. Bill Moore, our district superintendent on January 22. They recommended that Dr. Strunk and Rev. Aaron Mansfield be retained. Dr. Moore agreed and will pass the recommendation on to the cabinet.</li> <li>• Staffing Changes:               <ul style="list-style-type: none"> <li>○ Rev. Cherie Parker will join the staff on March 1. Her primary responsibility will be tracking new members to ensure they are engaged in life at Christ Church.</li> <li>○ Lee Thomas will retire June 1. Leigh Ray will assume her responsibilities, while maintaining some of her current responsibilities.</li> <li>○ There will be a part-time position of Lay Ministry Coordinator open.</li> <li>○ There is also an open position for Associate Director of Children's Ministries.</li> </ul> </li> <li>• A new subcommittee has been formed to look at the overall adequacy of ministerial support to ensure nothing is falling through the cracks. Key employees will be interviewed for input on the topic and those interviews should be complete by the end of February.</li> </ul>
-------------------	---

FINANCIAL REPORT

MARK JACKSON

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Reviewing 2005, we were about \$100K down in contributed revenue, but due to some positive budget variances, we ended the year positive. The Finance Committee is considering how to allocate the positive amount. Transportation needs are being considered.</li> <li>• The 2006 budget represents a 4.2% increase over 2005. This includes staff raises, and an addition of 1 ½ staff positions (congregational care and mission &amp; outreach). The 2006 budget was approved.</li> <li>• \$2.8M of the building project pledges have been given so far. The Finance Committee is considering how to invest the building fund. About \$20K in interest has been earned so far. The architects have not yet been paid. Half of our \$200K commitment to Portland has been made.</li> </ul>
-------------------	---

STEWARDSHIP REPORT

KEITH SPAYD

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• The goal of the Stewardship Committee is to nurture the spirit of giving.</li> <li>• Pledges received to date are about the same level as last year so far. A second letter is going out to 921 households encouraging return of pledge cards.</li> <li>• Stewardship statistics: last year, about 30% of households overpaid their pledges. Our largest gift for 2006 is \$60K, and increase from \$40 in 2005. Several members who have contributed, but not pledged in the past have now made pledges. 1,500 households are members of the church and about 700 households give. The average annual gift is \$3,000.</li> <li>• A year-round educational component on stewardship is planned.</li> </ul>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	
<ul style="list-style-type: none"> <li>• Rick Ashton encouraged Council members to be leaders with regard to stewardship and discussions regarding stewardship.</li> </ul>	Administrative Council Members	

OLD BUSINESS

<b>DISCUSSION</b>	<ul style="list-style-type: none"><li>• A resolution that was tabled at the last meeting was brought back up for discussion. The resolution reads, "In response to the recent decision by the Judicial Council of the United Methodist Church supporting the right of a pastor to refuse membership to a gay person, we resolve that Christ Church United Methodist will welcome into church membership any and all who are committed to Christ. We denounce as a congregation any formal action by the United Methodist Church that would allow for a pastor or any other member to determine who is worthy of a life in Jesus Christ."</li><li>• An update was provided on the lawsuit with the CCUM neighbors regarding parking. We have appealed back to the Circuit Court. It will likely be another year before the appeals process is settled.</li></ul>
<b>CONCLUSIONS</b>	After some discussion, a motion was approved that the resolution be studied by the Staff Parish Relations Committee. The committee will help educate us on the issue and will study the specific language and the wording of the resolution.

NEW BUSINESS

<b>DISCUSSION</b>	<ul style="list-style-type: none"><li>• Rick Ashton identified a need to appoint a committee to review the long range plan and to implement a process for keeping it going. Let Rick know if you or anyone you know is interested.</li><li>• Barbara Schissler asked for prayers and welcome for Rev. Joseph and his family from Nigeria. He is still waiting for his VISA. He is scheduled to start his doctoral studies in Louisville on February 9. His daughter needs surgery to have her hip rebuilt, and the Nigerian Missions Team has worked with the medical community to have the medical services donated.</li></ul>
-------------------	---

CONCERNS, PRAISES AND CLOSING PRAYER

DAN BURGESS

<b>DISCUSSION</b>	<ul style="list-style-type: none"><li>• Dan Burgess lead the group in a closing prayer, and the meeting was adjourned at 8:40.</li></ul>
-------------------	--

Respectfully submitted,

Kim Keller  
Recording Secretary